

## Manufacturing Incumbent Worker Training Program

Are you an advanced or innovative manufacturer in need of assistance to train your workers? If so, the Manufacturing Incumbent Worker Training Program (IWT) may be able to help. This unique program can be used to train incumbent workers in the skills they need to help your business meet current and emerging market needs; bring technological innovation to the marketplace; and help companies leap ahead in productivity and efficiency.

### Program Highlights:

- The IWT is funded by the Connecticut Manufacturing Innovation Fund.
- Financial assistance will be awarded as matching grants, ranging from \$5,000 to \$50,000 each calendar year.
- Applicants are required to match grant awards dollar for dollar.
- Projects are reviewed on a first-come first-served basis.

### Employer Eligibility:

Applications requesting funding are evaluated by the Department of Labor to determine if they meet the following mandatory requirements:

- Connecticut-based manufacturer with 2,000 or less employees and registered for at least 12 months with the Secretary of the State's office to conduct business in Connecticut.
- Eligible industries include but are not limited to aerospace, medical device, composite materials, digital manufacturing, and other technologically advanced commercial products and services supply chains.
- Must operate as a for-profit entity with a facility located in Connecticut or relocating operations to the state, in whole or in part.
- No more than \$50,000 awarded under the program within the same calendar year.
- Good standing with the Department of Revenue Services, the Department of Labor and other relevant state or local agencies
- Have a training project that meets criteria to enhance employee skills – see eligible uses.

*A joint program of the Connecticut Department of Economic and  
Community Development and the Connecticut Department of Labor*

### Employee Requirements:

- Employed in any of the following functions: direct/indirect labor including but not limited to production, information technology, logistics or research and development, engineers and production support;
- Work at a Connecticut manufacturing facility;
- At least 18 years of age; and
- Work full-time hours as defined by the industry.

### Eligible Uses:

Training must expand and/or improve an employee's needed skills and develop opportunities for growth or promotion within the company. Typical uses of this funding include, but are not limited to the following industry-specific training:

- Upgrade and increase skills
- Improve written and oral communication
- Enhance mathematics or science knowledge
- Increase technical and technological skills

**To apply, employers should complete and submit the online application form at:**

**[www.ctdol.state.ct.us/IWTmanufappform.htm](http://www.ctdol.state.ct.us/IWTmanufappform.htm)**

Please contact Bernice Zampano at 860-263-6732 or [Bernice.Zampano@ct.gov](mailto:Bernice.Zampano@ct.gov) with questions or for more information.